

Shimpling Parish Council

Agenda for Parish Council Meeting

Monday 14th September 2020 at 7.45pm

You are invited to attend a meeting of Shimpling Parish Council at 7.45pm by Remote Video and phone conference via ZOOM on Monday 14th September 2020.

Members are summoned to this meeting. Press and Public are invited to attend.²

Join Zoom Meeting

<https://us02web.zoom.us/j/88021287173?pwd=bElvcTZ2L3lPZW16THdMQkM4OE0rQT09>

Meeting ID: 880 2128 7173

Passcode: 960337

This meeting will be run in accordance with new regulations: The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”)

Members are summoned to attend the Meeting above to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.

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| 1 | To receive and accept any apologies for absence | | 1 min |
| 2 | Declaration of Members’ Interest(s): | <ul style="list-style-type: none">• To receive disclosure of pecuniary and non-pecuniary interest(s) including gifts of hospitality in excess of £25• To consider requests for dispensation for the agenda item(s) under discussion | 2 mins |

Public Participation Session

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (5 minutes per person) unless extended with the prior permission of the Chair. Members of the public are reminded that the Council may not by law discuss or make any decisions on any matter which is not included on the present agenda. Issues outside the scope of the current agenda may be raised with the Council and where appropriate, it can be considered for the agenda of a future meeting. Whilst the Chair and Clerk prepare the meeting agendas together, the Clerk has the final discretion in law as to what is contained on the agenda for a meeting.

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| 3 | Minutes of Meeting | To Approve the minutes of Parish Council meeting held on Monday 17 th August 2020 | 2 mins |
| 4 | Chair’s Report | To receive the report from the Chair of the council | 5 mins |
| 5 | District Councillor’s Report | To receive the District Councillors report | 10 mins |
| 6 | County Councillor’s Report | To receive the County Councillors report | 5 mins |
| 7 | Crime Report | To receive an update on crime issues | 2 mins |
| 8 | Public Transport | To receive an update on progress to improve or maintain transport services for the village | 3 mins |
| 9 | Village Hall | <ul style="list-style-type: none">a) To receive an update from representatives on the Village Hall Committeeb) Wifi in Village Hallc) Village Hall COVID19 Risk Assessment | 10 mins |
| 10 | Responsible Finance Officer’s Finance Report | <ul style="list-style-type: none">a. To receive the budget review update to 1st September 2020b. To receive and approve bi-monthly Financial Report and Cashbook statements and all related documents, to approve the bank reconciliation(s) and bank statements to date. | 10 mins |

- c. To agree to write off broken printer at an approx. value of £50.00
- d. To acknowledge payments made outside meeting
 - None made
- e. To consider the following items awaiting authorisation:
 - **Clerk's Gross salary before Tax** **£430.66**
 - **HMRC Tax payment** **£TBA**
LGA 1972 s 111 (ancillary Powers)
 - **Admin and Expenses payment** **£6.30**
LGA 1972 s 112 (Emp of Staff)
 - **Lark Valley Willow£550.80**
(Open Spaces Act 1906 ss 9&10)
 - **Ace Fire re VH Inspection** **£193.68**
(LGA 1972 s133))

11 Clerk's report (general) a) Summary of progress: To consider clerks report, timesheet and approve payment 5 Mins

12 Human Resources

- a) To confirm the appointment of a new Clerk and Responsible Finance Officer from 24th August 2020 5 mins
- b) To resolve to create a new voluntary role of Assistant Parish Clerk
- c) To resolve to appoint Stuart Palmer as Assistant Parish Clerk when he leaves the Parish Clerk and RFO role on 24th August 2020.
- d) To Resolve to adopt NALC pay scales following agreed pay award for Clerk and back date to 1/4/2020.

13 Planning

Planning Decisions

- a) DC/20/02019 - Cromwell House, The Street, Shimpling, Bury St Edmunds Suffolk IP29 4HS – Erection of a cart lodge - Approved 5 mins
- b) DC/20/02189 - Barn At Shimplingthorne , Old Rectory Lane, Shimpling, IP29 4HQ – Erection of 4 dormer roofs and balcony. - Approved
- c) DC/20/02127 - Gatefields Farm, Stanstead Road, Shimpling (Part In The Parish Of Stanstead), Bury St Edmunds Suffolk IP29 4HD – Erection of a cart lodge – Approved
- d) DC/20/02648 Barn At Midway Farm, Old Bury Road, Shimpling IP30 0JL - Approved

Planning Applications

- e) No new Joint Local Plan
- f) To receive an update on Joint Local Plan.

14 COVID Emergency Fund a) To receive and agree any applications from the Emergencies Fund: 2 mins

15 Playground To receive the annual inspection of the playground and resolve to take any remedial action necessary. **10 mins**

16 Correspondence received None received

- 17 Urgent items to be brought to the attention of the Council** To consider any items not already within the agenda, or any items received after publication of the Agenda and before the date of meeting. **5 mins**

Please note: The Parish Council are unable to make any formal recommendations or decisions, or to approve any expenditure on items raised under this item, unless failure to do so could result in placing persons or property at risk of injury or damage. In such circumstances they may exercise emergency powers to conclude a recommendation and action.

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Total **85 mins**

Stuart Palmer
Clerk to Shimpling Parish Council
shimplingpc@gmail.com
01787 370199 / 07986 990846

Filming

The Council, members of the public and the press may record, film, photograph or broadcast the meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed in such a way should advise the Clerk who will instruct that they are not included in the recordings.

Anyone (including Councillors) wishing to record, film, photograph or broadcast the proceedings is expected to make their intentions known to the Clerk before the start of the meeting so that the Clerk can determine whether there is anyone who does not wish to be filmed etc in such a way in accordance with the above provision. Live Commentary may not be permitted if it is disruptive.

Commonly used Acronyms

Acronym	Meaning
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
BDC	Babergh District Council
CAS	Community Association Suffolk
PC	Parish Council
PCSO	Police Community Support Officer
GDPR	General Data Protection Regulations
SID	Speed Indication Display
LPA	Local Planning Authority (BDC)
LGA	Local Government Act