

Shimpling Parish Council

Agenda for Parish Council Meeting

Monday 11th November 2019

You are invited to attend a meeting of Shimpling Parish Council at 7.30pm at Shimpling Village Hall on Monday 11th November 2019

Members are summoned to attend the Meeting above to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.

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| 1 To receive and accept any apologies for absence | | 1 min |
| 2 Declaration of Members' Interest(s): | <ul style="list-style-type: none">• To receive disclosure of pecuniary and non-pecuniary interest(s) including gifts of hospitality in excess of £25• To consider requests for dispensation for the agenda item(s) under discussion | 2 mins |

Public Participation Session

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (5 minutes per person) unless extended with the prior permission of the Chair. Members of the public are reminded that the Council may not by law discuss or make any decisions on any matter which is not included on the present agenda. Issues outside the scope of the current agenda may be raised with the Council and where appropriate, it can be considered for the agenda of a future meeting. Whilst the Chair and Clerk prepare the meeting agendas together, the Clerk has the final discretion in law as to what is contained on the agenda for a meeting.

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| 3 Minutes | To Approve minutes of the meeting on 9 th September 2019 | 2 mins | | | | | | | | | | | | |
| 4 Chair's Report | To receive the report from the Chair of the council | 5 mins | | | | | | | | | | | | |
| 5 District Councillor's Report | To receive the District Councillors report | 10 mins | | | | | | | | | | | | |
| 6 County Councillor's Report | To receive the County Councillors report | 5 mins | | | | | | | | | | | | |
| 7 Crime Report | To receive an update on crime issues | 5 mins | | | | | | | | | | | | |
| 8 Public Transport | To receive an update on progress to improve or maintain transport services for the village | 5 mins | | | | | | | | | | | | |
| 9 Village Hall | a) To receive an update from representatives on the Village Hall Committee | 5 mins | | | | | | | | | | | | |
| 10 Responsible Finance Officer's Finance Report | <table border="0"><tr><td>a.</td><td>To receive and approve bi-monthly Financial Report and Cashbook statements and all related documents, to approve the bank reconciliation(s) and bank statements to date.</td><td rowspan="5" style="text-align: right; vertical-align: top;">20 mins</td></tr><tr><td>b.</td><td>To receive a report form the Budget Setting Working Group and to resolve to set the Parish Council Budget for 2020/21</td></tr><tr><td>c.</td><td>To set a Precept to provide income to cover the budget set by the PC for 2020/21.</td></tr><tr><td>d.</td><td>To acknowledge payments made outside meeting</td></tr><tr><td></td><td><ul style="list-style-type: none">• LW Rooke re Paving at VH £200.00
LGA 1972 s 133 (Public Buildings)• SALC Payroll services £27.00
LGA 1972 s112 (Employment of Staff)• CAS re Annual Insurance Premium £780.64
LGA 1972 s 111 (ancillary Powers)• ACE Fire Safety £100.64
LGA 1972 s133 (Public Buildings)</td></tr><tr><td>e.</td><td>To consider the following items awaiting authorisation:</td></tr></table> | a. | To receive and approve bi-monthly Financial Report and Cashbook statements and all related documents, to approve the bank reconciliation(s) and bank statements to date. | 20 mins | b. | To receive a report form the Budget Setting Working Group and to resolve to set the Parish Council Budget for 2020/21 | c. | To set a Precept to provide income to cover the budget set by the PC for 2020/21. | d. | To acknowledge payments made outside meeting | | <ul style="list-style-type: none">• LW Rooke re Paving at VH £200.00
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- **Clerk's gross salary payment before Tax £331.84**
- **HMRC Tax payment figure to follow**
- **Admin and Expenses payment £55.10**
LGA 1972 s 112 (Emp of Staff)
- **CAS Re web hosting £60.00**
LGA 1972 S 142 (Websites)

11 Clerk's report (general)	a) Summary of progress: To consider clerks timesheet and approve payment	5 Mins
12 Financial Regulations	a) To resolve to use Electronic Banking with appropriate controls b) To review and resolve to use updated 2019 Model Financial Regulations for England	10 mins
13 Planning	<p>Planning Decisions</p> <p>a) DC/19/04489 Lyndhurst, Little Chadacre, Shimpling, Bury St Edmunds Suffolk IP29 4HL – Approved</p> <p>b) -DC/18/04395 - New Dwelling - Malting Farm, Shimpling - Appeal Dismissed</p> <p>c) DC/19/03607 - Plot Adjacent Gents Lane, Shimpling Street, IP29 4HP – Application withdrawn</p> <p>d) DC/19/03692 - Mount Farm Barns, Shimpling – Prior Approved</p> <p>e) DC/19/04236 - 6 Slough Hill, Shimpling, IP29 4HN – Approved</p> <p>f) DC/19/03894 Court Cottage, The Street, Shimpling, IP29 4HS - Approved</p> <p>Planning Applications</p> <p>g) DC/19/04675 – Rye Cottage, Bunkers Hill, Shimpling IP29 4HX</p> <p>Joint Local Plan</p> <p>h) To receive and update on Joint Local Plan and Engagement</p> <ul style="list-style-type: none"> • Letter from resident 	<p>5 mins</p> <p>10 mins</p> <p>5 mins</p> <p>5 mins</p>
14 Correspondence received	<ul style="list-style-type: none"> • Letter from resident 	5 mins
15 Urgent items to be brought to the attention of the Council	To consider any items not already within the agenda, or any items received after publication of the Agenda and before the date of meeting.	5 mins
	<i>Please note: The Parish Council are unable to make any formal recommendations or decisions, or to approve any expenditure on items raised under this item, unless failure to do so could result in placing persons or property at risk of injury or damage. In such circumstances they may exercise emergency powers to conclude a recommendation and action.</i>	
16 Confidential Item	To resolve to exclude the Public and any Press from the meeting to discuss a confidential item	5
	To resolve to set the Clerk's pay from April 2020	

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Total **110 mins**

Filming

The Council, members of the public and the press may record, film, photograph or broadcast the meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed in such a way should advise the Clerk who will instruct that they are not included in the recordings.

Anyone (including Councillors) wishing to record, film, photograph or broadcast the proceedings is expected to make their intentions known to the Clerk before the start of the meeting so that the Clerk can determine whether there is anyone who does not wish to be filmed etc in such a way in accordance with the above provision.

Commonly used Acronyms

Acronym	Meaning
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
BDC	Babergh District Council
CAS	Community Association Suffolk
PC	Parish Council
PCSO	Police Community Support Officer
GDPR	General Data Protection Regulations
SID	Speed Indication Display
LPA	Local Planning Authority (BDC)
LGA	Local Government Act