

## Shimpling Parish Council

### Agenda for Parish Council Meeting

Monday 9<sup>th</sup> September 2019

**You are invited to attend a meeting of Shimpling Parish Council at 7.30pm at Shimpling Village Hall on Monday 9<sup>th</sup> September 2019**

*The Council, members of the public and the press may record, film, photograph or broadcast the meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed in such a way should advise the Clerk who will instruct that they are not included in the recordings.*

*Anyone (including Councillors) wishing to record, film, photograph or broadcast the proceedings is expected to make their intentions known to the Clerk before the start of the meeting so that the Clerk can determine whether there is anyone who does not wish to be filmed etc in such a way in accordance with the above provision.*

- |          |  |  |        |
|----------|--|--|--------|
| <b>1</b> | <b>To receive and accept any apologies for absence</b> |  | 1 min  |
| <b>2</b> | <b>Declaration of Members' Interest(s):</b>            | <ul style="list-style-type: none"><li>To receive disclosure of pecuniary and non-pecuniary interest(s) including gifts of hospitality in excess of £25</li><li>To consider requests for dispensation for the agenda item(s) under discussion</li></ul> | 2 mins |

#### Public Participation Session

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|-----------|--|---|---|--|--|----|--|--|----|--|--|--|-----|--|----|---|--|--|--|---|---|---------------|--|--|---|--|--|--|----------------|--|--|----------------------------------|--|---------|
| <b>3</b>  | <b>Minutes</b>   | a. To Approve minutes of the meeting on 21 <sup>st</sup> August 2019  | 2 mins  |  |  |    |  |  |    |  |  |  |     |  |    |   |  |  |  |   |   |               |  |  |   |  |  |  |                |  |  |                                  |  |         |
| <b>4</b>  | <b>Chair's Report</b>  | To receive the report from the Chair of the council   | 5 mins  |  |  |    |  |  |    |  |  |  |     |  |    |   |  |  |  |   |   |               |  |  |   |  |  |  |                |  |  |                                  |  |         |
| <b>5</b>  | <b>District Councillor's Report</b>  | To receive the District Councillors report  | 10 mins   |  |  |    |  |  |    |  |  |  |     |  |    |   |  |  |  |   |   |               |  |  |   |  |  |  |                |  |  |                                  |  |         |
| <b>6</b>  | <b>County Councillor's Report</b>  | To receive the County Councillors report  | 5 mins  |  |  |    |  |  |    |  |  |  |     |  |    |   |  |  |  |   |   |               |  |  |   |  |  |  |                |  |  |                                  |  |         |
| <b>7</b>  | <b>Crime Report</b>  | To receive an update on crime issues  | 5 mins  |  |  |    |  |  |    |  |  |  |     |  |    |   |  |  |  |   |   |               |  |  |   |  |  |  |                |  |  |                                  |  |         |
| <b>8</b>  | <b>Public Transport</b>  | To receive an update on progress to improve or maintain transport services for the village  | 5 mins  |  |  |    |  |  |    |  |  |  |     |  |    |   |  |  |  |   |   |               |  |  |   |  |  |  |                |  |  |                                  |  |         |
| <b>9</b>  | <b>Village Hall</b>  | a) To receive an update from representatives on the Village Hall Committee  | 10 mins   |  |  |    |  |  |    |  |  |  |     |  |    |   |  |  |  |   |   |               |  |  |   |  |  |  |                |  |  |                                  |  |         |
| <b>10</b> | <b>Responsible Finance Officer's Finance Report</b>  | <table><tr><td>a.</td><td>To receive and approve bi-monthly Financial Report and Cashbook statements and all related documents, to approve the bank reconciliation(s) and bank statements to date.</td><td></td></tr><tr><td>b.</td><td>To receive a budget vs spending update</td><td></td></tr><tr><td>c.</td><td>To acknowledge payments made outside meeting</td><td></td></tr><tr><td></td><td>nil</td><td></td></tr><tr><td>d.</td><td>To consider the following items awaiting authorisation:</td><td></td></tr><tr><td></td><td><ul style="list-style-type: none"><li><b>Clerk's gross salary payment before Tax</b></li></ul></td><td><b>£300.73</b><li><b>HMRC Tax payment</b></li></td><td><b>£</b><li><b>Admin and Expenses payment</b></li></td><td><b>£18.90</b></td><td></td></tr><tr><td></td><td><b>Local Government Act 1972 s 112)</b></td><td></td></tr><tr><td></td><td><ul style="list-style-type: none"><li><b>Lark Valley Will Gras cutting</b></li></ul></td><td><b>£516.00</b></td><td></td></tr><tr><td></td><td>(Open Spaces Act 1906 ss 9 &amp; 10)</td><td></td></tr></table> | a.  | To receive and approve bi-monthly Financial Report and Cashbook statements and all related documents, to approve the bank reconciliation(s) and bank statements to date. |  | b. | To receive a budget vs spending update |  | c. | To acknowledge payments made outside meeting |  |  | nil |  | d. | To consider the following items awaiting authorisation: |  |  | <ul style="list-style-type: none"><li><b>Clerk's gross salary payment before Tax</b></li></ul> | <b>£300.73</b> <li><b>HMRC Tax payment</b></li> | <b>£</b> <li><b>Admin and Expenses payment</b></li> | <b>£18.90</b> |  |  | <b>Local Government Act 1972 s 112)</b> |  |  | <ul style="list-style-type: none"><li><b>Lark Valley Will Gras cutting</b></li></ul> | <b>£516.00</b> |  |  | (Open Spaces Act 1906 ss 9 & 10) |  | 20 mins |
| a.        | To receive and approve bi-monthly Financial Report and Cashbook statements and all related documents, to approve the bank reconciliation(s) and bank statements to date. |   |   |  |  |    |  |  |    |  |  |  |     |  |    |   |  |  |  |   |   |               |  |  |   |  |  |  |                |  |  |                                  |  |         |
| b.        | To receive a budget vs spending update   |   |   |  |  |    |  |  |    |  |  |  |     |  |    |   |  |  |  |   |   |               |  |  |   |  |  |  |                |  |  |                                  |  |         |
| c.        | To acknowledge payments made outside meeting   |   |   |  |  |    |  |  |    |  |  |  |     |  |    |   |  |  |  |   |   |               |  |  |   |  |  |  |                |  |  |                                  |  |         |
|           | nil  |   |   |  |  |    |  |  |    |  |  |  |     |  |    |   |  |  |  |   |   |               |  |  |   |  |  |  |                |  |  |                                  |  |         |
| d.        | To consider the following items awaiting authorisation:  |   |   |  |  |    |  |  |    |  |  |  |     |  |    |   |  |  |  |   |   |               |  |  |   |  |  |  |                |  |  |                                  |  |         |
|           | <ul style="list-style-type: none"><li><b>Clerk's gross salary payment before Tax</b></li></ul>   | <b>£300.73</b> <li><b>HMRC Tax payment</b></li>   | <b>£</b> <li><b>Admin and Expenses payment</b></li> | <b>£18.90</b>  |  |    |  |  |    |  |  |  |     |  |    |   |  |  |  |   |   |               |  |  |   |  |  |  |                |  |  |                                  |  |         |
|           | <b>Local Government Act 1972 s 112)</b>  |   |   |  |  |    |  |  |    |  |  |  |     |  |    |   |  |  |  |   |   |               |  |  |   |  |  |  |                |  |  |                                  |  |         |
|           | <ul style="list-style-type: none"><li><b>Lark Valley Will Gras cutting</b></li></ul>   | <b>£516.00</b>  |   |  |  |    |  |  |    |  |  |  |     |  |    |   |  |  |  |   |   |               |  |  |   |  |  |  |                |  |  |                                  |  |         |
|           | (Open Spaces Act 1906 ss 9 & 10)   |   |   |  |  |    |  |  |    |  |  |  |     |  |    |   |  |  |  |   |   |               |  |  |   |  |  |  |                |  |  |                                  |  |         |

<b>11 Clerk's report (general)</b>	a. Summary of progress: To consider clerks timesheet and approve payment	5 Mins
<b>12 Playground</b>	a) To receive an update on actions from last meeting regarding recent inspection report and authorise work and costs.	5 Mins
<b>13 Speed Indicator Devices</b>	b) To receive an update on the purchase of a Speed Indicator Devices (SID)	5 mins
<b>14 Correspondence received</b>	None received	5 mins
<b>15 Urgent items to be brought to the attention of the Council</b>	To consider any items not already within the agenda, or any items received after publication of the Agenda and before the date of meeting.	<b>5 mins</b>

*Please note: The Parish Council are unable to make any formal recommendations or decisions, or to approve any expenditure on items raised under this item, unless failure to do so could result in placing persons or property at risk of injury or damage. In such circumstances they may exercise emergency powers to conclude a recommendation and action.*

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Total **90**

**Stuart Palmer**  
**Clerk to Shimpling Parish Council**  
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**01787 370199 / 07986 990846**

**Commonly used Acronyms**

<b>Acronym</b>	<b>Meaning</b>
<b>SALC</b>	<b>Suffolk Association of Local Councils</b>
<b>SCC</b>	<b>Suffolk County Council</b>
<b>BDC</b>	<b>Babergh District Council</b>
<b>CAS</b>	<b>Community Association Suffolk</b>
<b>PC</b>	<b>Parish Council</b>
<b>PCSO</b>	<b>Police Community Support Officer</b>
<b>GDPR</b>	<b>General Data Protection Regulations</b>
<b>SID</b>	<b>Speed Indication Display</b>
<b>LPA</b>	<b>Local Planning Authority (BDC)</b>