

Shimpling Parish Council

Agenda for Parish Council Meeting

Monday 9th July 2018

You are invited to attend a meeting of Shimpling Parish Council at 7.30pm at Shimpling Village Hall on Monday 9th July 2018

The Council, members of the public and the press may record, film, photograph or broadcast the meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed in such a way should advise the Clerk who will instruct that they are not included in the recordings.

Anyone (including Councillors) wishing to record, film, photograph or broadcast the proceedings is expected to make their intentions known to the Clerk before the start of the meeting so that the Clerk can determine whether there is anyone who does not wish to be filmed etc in such a way in accordance with the above provision.

AGENDA

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| 1 | To receive and accept any apologies for absence | | 2 mins |
| 2 | Declaration of Members' Interest(s): | <ul style="list-style-type: none">To receive disclosure of pecuniary and non-pecuniary interest(s) including gifts of hospitality in excess of £25To consider requests for dispensation for the agenda item(s) under discussion | 2 mins |

Public Participation Session

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (5 minutes per person) unless extended with the prior permission of the Chair. Members of the public are reminded that the Council may not by law discuss or make any decisions on any matter which is not included on the present agenda. Issues outside the scope of the current agenda may however – where appropriate – be considered for the agenda of a future meeting. Whilst the Chair and Clerk prepare the meeting agendas together, the Clerk has the final discretion in law as to what is contained on the agenda for a meeting.

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| 3 | Minutes | a. To Approve minutes of the extra meeting on 11 th June 2018 | 2 mins |
| 4 | Chair's Report | To receive the report from the Chair of the council | 5 mins |
| 5 | District Councillor's Report | To receive the District Councillors report | 10 mins |
| 6 | County Councillor's Report | To receive the County Councillors report | 10 mins |
| 7 | Police Report | To receive an update from the police | 5 mins |
| 8 | Training | To discuss plans to gather training needs and budget for training | 15 mins |
| 9 | Asset Register | To receive an update on the Asset Register | 5 mins |
| 10 | Risk Assessments | To discuss how to update the council's risk assessments | 10 mins |
| 11 | Clerk's Financial Report | <ul style="list-style-type: none">To receive and approve bi-monthly Financial Report and Cashbook statements and all related documents, to approve the bank reconciliation(s) and bank statements to date.To receive and approve updated quarterly report for expenditure and receipts as against budget.To review the findings of the Internal Audit on attached | 20 mins |

paper.

- d. To consider the following items awaiting authorisation:
- **SALC re Internal Audit.....£170.40**
 - **Clerk's Pay£376.40**
 - **Clerk's expenses£63.90**
 - **HRMC re Tax £94.00**
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| 12 Clerk's report (general) | a. Summary of progress: To consider clerks timesheet and approve payment b. SIDs: To receive an update on progress for provision of SID (speed indication display) c. Dog Bin d. Bottle Bank Receipts | 10 Mins |
| 13 Village Hall | a) Village Hall Maintenance b) Repair of broken manhole covers | 10 Mins |
| 14 Council Vacancy | To vote on the co-option to the council of Mr Mike Atkins of Quince Cottage, The Street, Shimpling IP29 4HX | 10 mins |
| 15 General Data Protection Regulations (GDPR) | To update on work completed to comply with the GDPR. | 5 Mins |
| 16 Community Infrastructure Levy (CIL) income | To discuss options to spend the CIL money received by the council for the benefit of the community and priorities agreed items. Options being considered: <ul style="list-style-type: none">• Traffic Mirror replacement• Village Hall refurbishment• Village hall fascia replacing wood with plastic• Bringing circular bench around tree back into use• New village playground signs• Goal posts• Pot Holes | 10 Mins |
| 17 Correspondence received | a) Babergh & Mid Suffolk Statement of Community Involvement Consultation b) Suffolk Constabulary funded PCSOs c) | 15 mins |
| 18 Planning | To consider the following planning application(s): received | None 5 mins |
| 19 Urgent items to be brought to the attention of the Council | To consider any items not already within the agenda, or any items received after publication of the Agenda and before the date of meeting. | 5 mins |

Please note: The Parish Council are unable to make any formal recommendations or decisions, or to approve any expenditure on items raised under this item, unless failure to do so could result in placing persons or property at risk of injury or damage. In such circumstances they may exercise emergency powers to conclude a recommendation and action.

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Stuart Palmer
Clerk to Shimpling Parish Council
shimplingpc@gmail.com
01787 370199 / 07986 990846

Commonly used Acronyms

| Acronym | Meaning |
|---------|---------------------------------------|
| SALC | Suffolk Association of Local Councils |
| SCC | Suffolk County Council |
| BDC | Babergh District Council |
| CAS | Community Association Suffolk |
| PC | Parish Council |
| PCSO | Police Community Support Officer |
| GDPR | General Data Protection Regulations |
| SID | Speed Indication Display |
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