

Shimpling Parish Council

Agenda for Parish Council Meeting

Monday 14th November 2016

You are invited to attend a meeting of Shimpling Parish Council at 7.30pm at Shimpling Village Hall on Monday 14th November 2016.

The Council, members of the public and the press may record, film, photograph or broadcast the meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed in such a way should advise the Clerk who will instruct that they are not included in the recordings.

Anyone (including Councillors) wishing to record, film, photograph or broadcast the proceedings is expected to make their intentions known to the Clerk before the start of the meeting so that the Clerk can determine whether there is anyone who does not wish to be filmed etc in such way in accordance with the above provision.

AGENDA

1. **To receive any apologies for absence**
2. **Declaration of Members' Interest(s):**
 - a. To receive disclosure of pecuniary and non-pecuniary interest(s) including gifts of hospitality in excess of £25
 - b. To consider requests for dispensation for the agenda item(s) under discussion
3. **Minutes of the last Meeting: to sign the Minutes of the last Parish Council Meeting of Monday 10th October as a true and accurate record**

Public Participation Session

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 15 minutes (3 minutes per person) unless extended with the prior permission of the Chair. Members of the public are reminded that the Council may not by law discuss or make any decisions on any matter which is not included on the present agenda. Issues outside the scope of the current agenda may however – where appropriate – be considered for the agenda of a future meeting. Whilst the Chair and Clerk prepare the meeting agendas together, the Clerk has the final discretion in law as to what is contained on the agenda for a meeting.

4. **Chair's report**
 - a. For information only – update on Village Hall matters including lease renewal, fire door and weeding of car park; repainting of telephone box; hedgerow cutting; WI daffodil planting request
 - b. To receive and note the Village Hall Committee Minutes from 3rd November 2016
 - c. To confirm and renew the terms of the Hallifax Trust trustees
5. **Co-Option**
 - a. To co-opt a new Council member in accordance with Standing Order
 - b. To receive the newly co-opted member's Declaration of Acceptance of Office
6. **District Councillor's Report**
7. **County Councillor's Report**
8. **Police Report**
9. **Clerk's Financial Report**

- a. To receive and approve adjourned (and updated) bi-monthly Financial Report and Cashbook statements and all related documents from October's meeting, to approve the bank reconciliation(s) and bank statements to date.
- b. To receive and approve updated quarterly report for expenditure and receipts as against budget.
- c. To receive and approve updated report on progress towards Internal Control and Financial Risk Management compliance.
- d. To receive and approve updated reports on progress towards compliance with recommendations arising from the Internal and External Audit procedures
- e. To consider the following items awaiting authorisation:
 - i. Signature of cheque for Community Action Suffolk for annual web hosting fee (£50 no VAT) as approved at the October meeting
 - ii. Renewal of general PC insurance cover for Community Action Suffolk - £579.70
 - iii. Any other authorised invoices / matters coming forth
- f. To discuss and determine the Budget for the coming financial year 2017/18
 - i. To discuss whether the current allowances under each budget heading are appropriate
 - ii. To discuss whether the Council ought in January to apply for an increased precept from Babergh District Council
- g. For information only – Council to commence procurement procedures in accordance with Financial Regulations etc for grass cutting etc.
- h. For information only – update on compliance with pension regulations

10. Clerk's report (general)

- a. Playground inspections
- b. Update on road surface and other Highways issues
- c. Website update – transfer of Shimpling village pages to PC site
- d. Transparency Code funding application

11. Correspondence received

- a. Dog fouling
- b. Possible Tree Preservation Order – Gents Lane
- c. Speeding traffic

12. Planning

- a. For information only – update regarding allocation of land for development by Babergh

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